Feedback from Students during audit

Due to the fact that all classes were moved to online mode for the academic year 20-21, the academic audit procedure was also changed to accommodate the situation. According to the revised approach, auditing was carried out in two ways. Asynchronous auditing to examine the course file and synchronous session auditing to monitor the adoption of online mode by faculty and student. During the synchronous session audit, feedback were collected from the students in the class in both odd and even Semesters.

Survey questions were posted to students through online App *Polly* during the synchronous audit sessions, related to quality of delivery, comfortability in attending online classes, allotment of time to understand the principles and concepts and taking up the assessments successfully. The deviations identified were communicated immediately to the respective department HoDs for necessary action. Following questions were posted to students of all the years during the audit.

Q.No. 1 Are you comfortable in attending the classes? If Not, please specify the problems

Q.No. 2 Is allotted time sufficient to understand the principles and concepts?-

Q.No. 3 How can we improve the Quality of Delivery, further?

Q.No. 4 Are you able to take up the assessments successfully? If Not, please specify the problems.

Q.No. 5 Have you understood the assessment methodology that has been proposed for this

For Odd Semester 2020-21, the Academic Audit for the academic year 2020-21 of the Cycle-I Courses takes place every week from 09 September 2020 to 03 October 2020, Cycle-II Courses t from 27 October 2020 to 17 November 2020, and cycle III courses 23 Nov 2020 to 31 December 2020 for the synchronous session The feedback received from students during the above period are received as follows:

1. Course materials to be posted in MS teams in one location or in a separate segment

2. The asynchronous mode quiz requires a time schedule.

3. The theoretical paper requires more hours.

4. Requested to have all classes on morning, so that they can attend any other events/ courses in the afternoon.

5. A larger number of weekend assignments and so many Quizzes

6. Few students have requested fixed time table slots on all days for courses and prefer morning slots.

7. Few students demanded that the core analytical course need more hours.

8. During cycle III, More than 90% of students gave good feedback regarding delivery methods, assessments etc.,

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9. Few students raised that they are not able to submit assignments in time because of internet issues.

10. Analytical paper requires more synchronous hours.

11. Need more practical oriented videos.

Action Taken Report:

No	Feedback	Action Taken
1.	Course materials need to be posted in MS teams in a particular location or in a separate segment	All Faculty members posted the class notes and materials in the Class Team created in MS Teams
2.	Time schedule for asynchronous quiz	Faculty members fixed the time slot for asynchronous quizzes and test for each course discussing with the class handling faculty members in order to avoid conflicts
3.	Requested to have all classes on morning	As per the request from Final year students, the regular classes were scheduled on Morning and placement sessions were shifted to afternoon
4.	Few students raised that they are not able to submit assignments in time because of internet issues	Understanding the situation, students were given additional time for submission
5.	More number of weekend assignments and many Quizzes	As per students request and because of time constraints, in even semester courses are conducted in two cycles.
6.	Analytical paper (subjects) requires more synchronous hours	Faculty had taken additional classes in odd semester and number of sessions were increased in the even semester

In the even Semester , synchronous session audit and feedback were collected during the month of April and May 2021 . The analysis and ATR are as follows

No	Feedback	Action Taken
1.	Many students expressed their difficulty in time management in attending online class for both academic courses and placement .	The third-year students' feedback about the placement class was communicated to the institution timetable coordinator and placement classes are scheduled in the afternoon while regular theory classes were scheduled on Morning
2.	Required more examples. English conversation for other state students .	Communicated to the concerned course handling faculty

	Need extra time for the assessment exams.	
3.	Students are willing to have offline classes and a practical approach.	As per Government announcement, the institution follow conducting offline classes. Recorded videos are sent to students for practical sessions. Further, virtual Labs were used to teach practical sessions.

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